



Department of Commerce Procurement Data Warehouse

QuickStart Users' Manual

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1. Introduction

1.1 Purpose

The purpose of this document is to introduce users to the reports for the first phase of the Department of Commerce Procurement Data Warehouse (DOC DW). These reports focus on the information needs of an identified group of users. The document provides training material to allow users to become familiar with the data warehouse reports functionality.

1.2 Scope

This document contains detailed report descriptions. These descriptions include parameters, drill-down hierarchy, report snapshots and pertinent processing requirements of each report.

1.3 Audience

This document is created for the customer – U.S. Department of the Commerce (DOC) and the basic user at DOC.

2. Getting Started

2.1 Introduction

Welcome to the DOCW, an Executive Information System (EIS) tool developed to provide Decision Support to DOC managers and information to DOC users. The capability was developed using commercial off the shelf (COTS) software from SAS™, a data warehouse and the intranet.

The capability provides a user-friendly interface connected to your enterprise data warehouse across your intranet. It easily handles sophisticated business questions and returns comprehensive business intelligence. The SAS software is simple and intuitive. Even casual users can explore the information in the database efficiently and productively

This booklet is intended to act as a reference guide to navigate new users through the high level steps of the system. It covers the system requirements and walks you through the process of connecting to and starting the application. This document is intended only as a brief outline of the functions and capabilities.

2.2 System Requirements

You must have a Personal Computer, connected to the DOC Intranet, with a minimum capability equal to:

- Pentium II processor 233mhz or faster
- 20 MB free Space
- 640x840 or greater resolution
- Windows 98, NT, 2000 or XP
- Macintosh

At a minimum, your browser must support and have present one of the following:

- Microsoft Internet Explorer 6.0 or higher
- Or Netscape Navigator 7.0 or higher

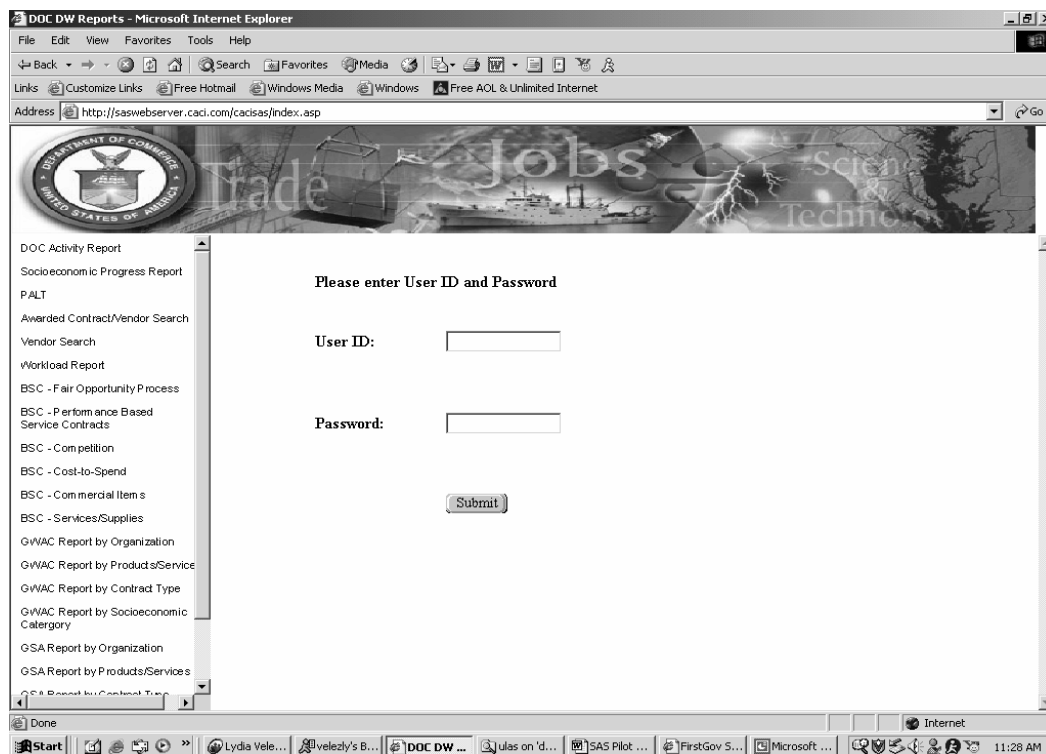
3. Using the System

This section covers logging in and using the available reports. It provides the detailed description of each report and includes the report parameters, report hierarchies, and report snapshots.

You must have the intranet URL and a Login and Password to access the DOCW. Contact **Yancey Stern** at email address ystern@doc.gov or **Commercial (202) 482-5781** for this information.

This is the first screen that will appear when a user opens the DOCW. The screen is split into two areas. The left side shows the available reports. The right side is a window where report results will appear. Initially, the user log on and password requirements will appear.

3.1 Login Screen



3.1.1 Procedure

To login to this page: "Please enter User ID and Password".

1. Type in Your User Id. For example "DOC"
2. Type in Your Password. For example "Password"
3. Click on Submit button.

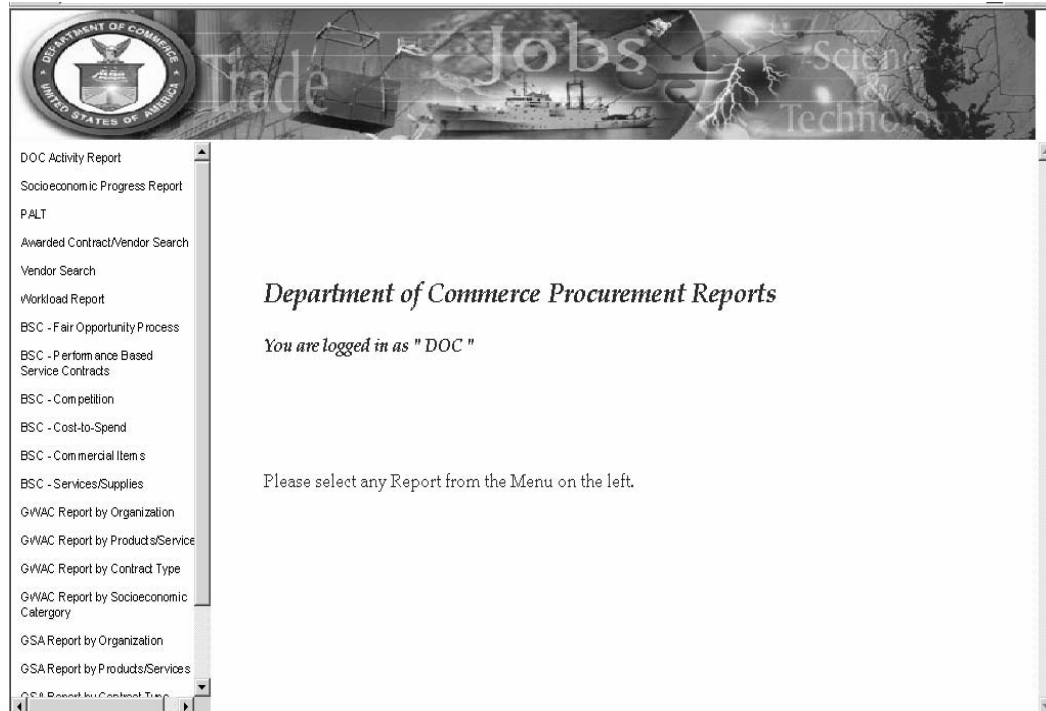
DOCW QUICKSTART

New Introduction Page opens:

"Department of Commerce Procurement Reports

You are logged in as " DOC "

Please select any Report from the Menu on the left."



Now that you are logged in, let's begin by working through each report available. Please note based on your login, your data access rights have been established. If you have logged in as "NOAA" you will see that all of the non-search wizard reports have already been filtered by "NOAA". The following sections will lead you through each report and its associated functions. Some key terms in these sections are:

- Report Data Elements
- Report Parameters
- Report Filters
- Report Hierarchy

Data elements describe the types of information returned for the report. Report parameters describe the information supplied by the user to run the report. Filters allow you to further constrain a report to specific types of information. Finally, Report Hierarchies, typically Organization vertically and Time/Date horizontally allow you to drill into the desired hierarchy to see the data that makes up the summary level report.

The report snapshot is a picture of the report that appears when the report is run.

3.2 DOC Activity Report

This report lists the total number of actions and dollars awarded per agency. The report begins at the Department level (DOC) and is capable of drilling down to the bureau, site, and office to the individual action, depending on the user's access rights. Drilling across fields let you view the report in fiscal year, quarter, and month dimension.

This report contains all SF-279 and SF-281 awarded contracts. Awarded contracts in CSTARS are the actions that have been exported. If actions are corrected and re-exported, the most recent exported information will be used.

3.2.1 Report Data Elements

Organization, Fiscal Year.

3.2.2 Report Parameters

There are no report parameters.

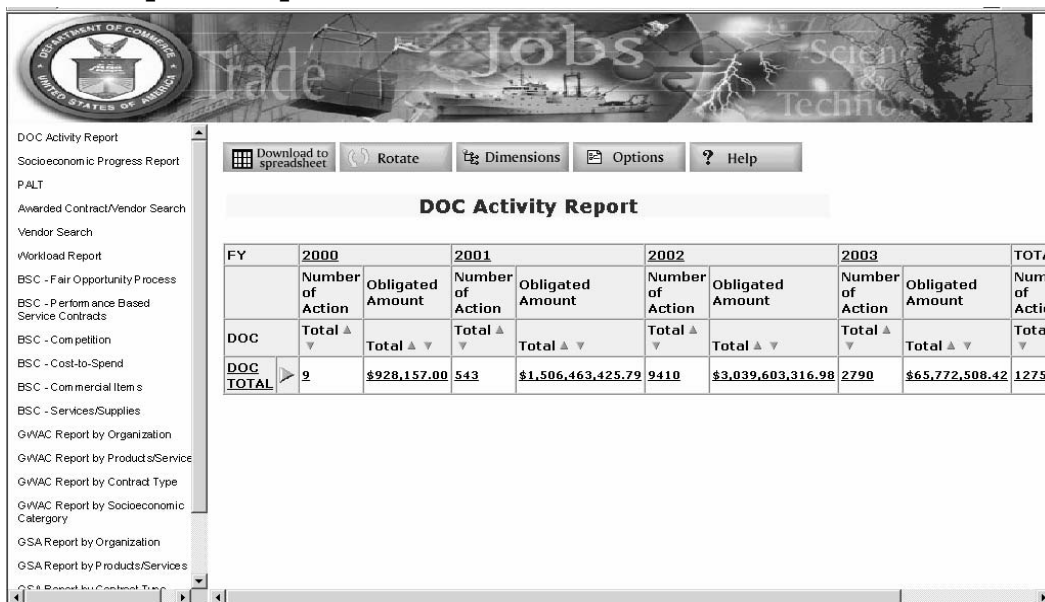
3.2.3 Report Filters

Organization, Time, Award Type.

3.2.4 Report Hierarchy

Organization hierarchy, Time hierarchy.

3.2.5 Report Snapshot



FY	2000		2001		2002		2003		TOTAL
	Number of Action	Obligated Amount	Number of Action	Obligated Amount	Number of Action	Obligated Amount	Number of Action	Obligated Amount	Number of Action
DOC	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC TOTAL	9	\$928,157.00	543	\$1,506,463,425.79	9410	\$3,039,603,316.98	2790	\$65,772,508.42	12752

Number of Action

Total number of SF-279 and SF-281 awarded contracts.

Obligated Amount

Total dollar amount of SF-279 and SF-281 awarded contracts.

DOCW QUICKSTART

In order to drill down to the level of information in report you are looking for, either click on a Down or Across fields, in the case of the current report that would be the hyperlinked [“DOC TOTAL”](#) or one of the fiscal years like [“2002”](#) or click the arrow buttons next to the hierarchy title. Clicking the hyperlinks allow you to continually drill down, the arrow button only takes you to one level. The report title will change when you drill down to other levels of information. In order to reproduce the report below, you would click on [“DOC TOTAL”](#), on the left hand side of the table, then once the report finish click on [“NOAA”](#), then click on [“MASC”](#). To finish reproducing the report shown below, click on [“2002”](#) on the top of the table, then click [“1”](#) and [“10-October”](#).

DOC Activity Report

Down: Organization Hierarchy - DOC TOTAL, NOAA, MASC

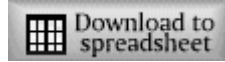
Across: Date Hierarchy - 2002, 1, 10-October

The screenshot shows a web browser window titled "DOC DW Reports - Microsoft Internet Explorer". The address bar shows a URL starting with "http://". The browser window displays a report titled "DOC Activity Report". On the left side, there is a navigation menu with various report categories. The main content area shows the report title "DOC Activity Report" and the filters "Down: Organization Hierarchy - DOC TOTAL, NOAA, MASC" and "Across: Date Hierarchy - 2002, 1, 10-October". Below the filters, there is a table with data for the "MASC" office.

Day of Month	1	TOTAL		
	Number of Action	Obligated Amount	Number of Action	Obligated Amount
Office	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
MASC	5	\$245,000.00	5	\$245,000.00

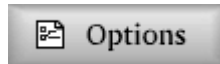
Across the top of the report, you noticed several action buttons. These action buttons provide several important features.

An important feature available for all reports is the “download to spreadsheet”.



The **Download to Spreadsheet** button appears on the report page and on the detail data page (after a reach-through to detail data). On the report page, the Download to Spreadsheet button downloads the data in the HTML table.

On the detail page, the **Download to Spreadsheet** button downloads the detailed data that are displayed on the page. The data are written in comma-delimited format, and you can open the file in your spreadsheet program or save the file to disk for later use.



By clicking on **Dimensions** button, you can define the report layout by selecting items from the Columns box to be included in the Down and the Across fields. Then set the report options by selecting one or more items from the Analysis box and one or more items from the Statistics selection box. When you select **View Report**, the report is displayed on the next page. To change or add additional Analysis variables or Statistics, you must return to Report Layout page and specify new variables from drop-down boxes; the report is automatically displayed with your new selections

You can also select variables from the Filter Columns listbox and specify a variety of Options (by selecting **Options** button) that control the layout of the report. In addition, you can specify whether to display a graph with the report.



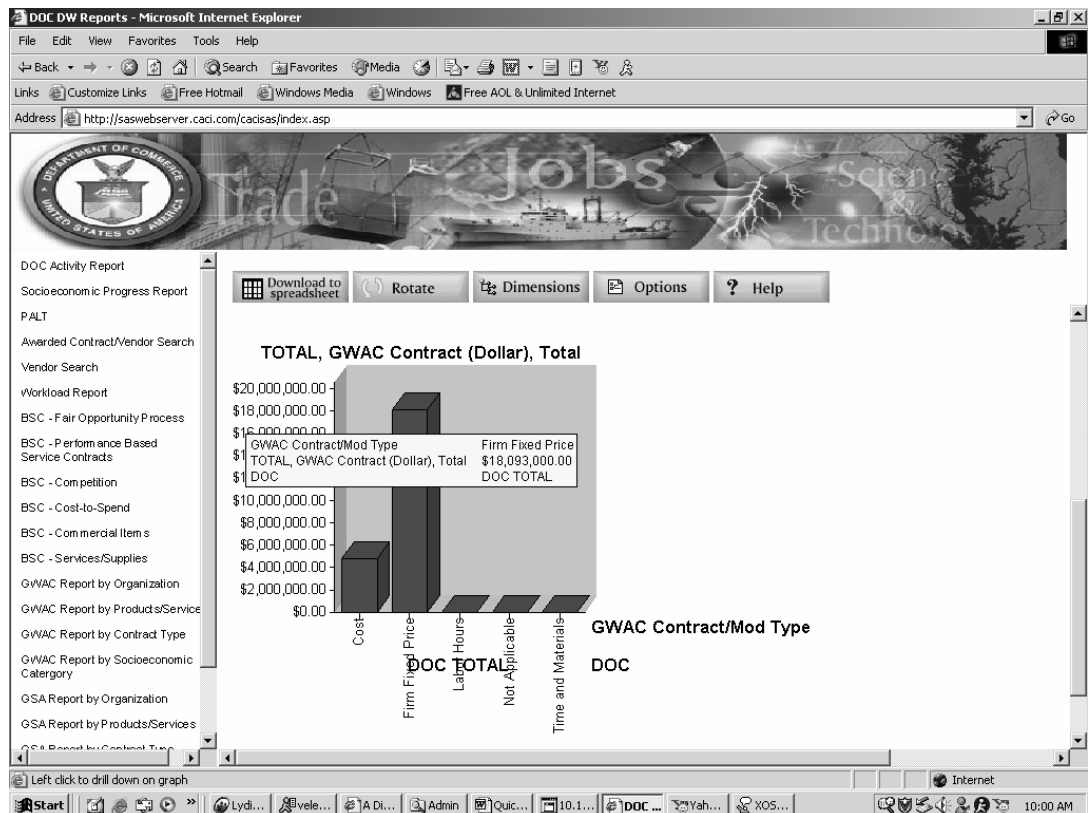
Optional Settings	
Filter	Filter Columns Action Date Number of Action Buyer Agent
Filter Listbox Options	Location: Right Width: 15 Height: 3
Report	Default Title: DOC Activity Report <input checked="" type="checkbox"/> Display Table
Table	<input type="checkbox"/> Row Totals <input checked="" type="checkbox"/> Column Totals <input checked="" type="checkbox"/> Drillpaths

DOCW QUICKSTART

Another useful tool is the ability to generate graphs of the report data. To generate a 3D graph of the report data, select 3D Clickable Graph as the Graph Source and then select the Graph Type (block, vertical bar, and so on) on the Report Layout page. When you click on **View Report**, the report is displayed, along with a graph of the first column of data in the table. You can click the right mouse button within the graphics display area to change the variables that are displayed in the graph. In addition, you can use the right mouse button to change the appearance of the graph and type of graph that is displayed.

Table	<input type="checkbox"/> Row Totals <input checked="" type="checkbox"/> Column Totals	
	<input checked="" type="checkbox"/> Drillpaths	
Graph	Number of Rows: <input checked="" type="radio"/> All <input type="radio"/> 25 <input type="radio"/> 50 <input type="radio"/> 100	
	<input checked="" type="radio"/> 3D Clickable Graph <input type="radio"/> Standard GIF Graph	Location: <input type="text" value="Bottom"/>
	Type: <input type="text" value="None"/>	Bar Shape: <input type="text" value="Block"/>
	Width: <input type="text" value="600"/>	Height: <input type="text" value="450"/>

[View Report](#)





Use the **Rotate** button to rotate the down and across dimensions of a report.

DOC DW Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Media Print Copy Paste

Links Customize Links Free Hotmail Windows Media Windows Free AOL & Unlimited Internet

Address http://saswebserver.caci.com/cacisas/index.asp Go

DEPARTMENT OF COMMERCE
UNITED STATES OF AMERICA

Trade Jobs Science Technology

DOC Activity Report

Socioeconomic Progress Report

PALT

Awarded Contract/Vendor Search

Vendor Search

Workload Report

BSC - Fair Opportunity

BSC - Performance Based Service Contracts

BSC - Competition

BSC - Cost-to-Spend

BSC - Commercial Items

BSC - Services/Supplies

GWAC Report by Organization

GWAC Report by Products/Service

GWAC Report by Contract Type

GWAC Report by Socioeconomic Category

GSA Report by Organization

GSA Report by Products/Services

Download to spreadsheet Rotate Dimensions Options Help

GWAC Report by Contract Type

		2000		2001		2002		2003	
		GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)
DOC	GWAC Contract/Mod Type	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼
	Cost	1	\$343,000.00	5	\$2,998,000.00	7	\$1,472,000.00	0	\$0.00
	Firm Fixed Price	0	\$0.00	18	\$4,272,000.00	32	\$13,771,000.00	1	\$50,000.00
DOC TOTAL	Labor Hours	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Not Applicable	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Time and Materials	1	\$15,000.00	0	\$0.00	0	\$0.00	0	\$0.00

Done

Start

10:02 AM

DOC DW Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Media Print Copy Paste

Links Customize Links Free Hotmail Windows Media Windows Free AOL & Unlimited Internet

Address http://saswebserver.caci.com/cacisas/index.asp Go

DEPARTMENT OF COMMERCE
UNITED STATES OF AMERICA

Trade Jobs Science Technology

DOC Activity Report

Socioeconomic Progress Report

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BSC - Fair Opportunity Process

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GWAC Report by Organization

GWAC Report by Products/Service

GWAC Report by Contract Type

GWAC Report by Socioeconomic Category

GSA Report by Organization

GSA Report by Products/Services

Download to spreadsheet Rotate Dimensions Options Help

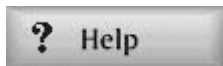
GWAC Report by Contract Type

DOC	DOC TOTAL									
GWAC Contract/Mod Type	Cost		Firm Fixed Price		Labor Hours		Not Applicable		Time and Materials	
	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)
FY	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼	Total ▲	Total ▲ ▼
2000	1	\$343,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
2001	5	\$2,998,000.00	18	\$4,272,000.00	0	\$0.00	0	\$0.00	1	\$50,000.00
2002	7	\$1,472,000.00	32	\$13,771,000.00	0	\$0.00	0	\$0.00	0	\$0.00
2003	0	\$0.00	1	\$50,000.00	0	\$0.00	0	\$0.00	0	\$0.00

Done

Start

10:05 AM



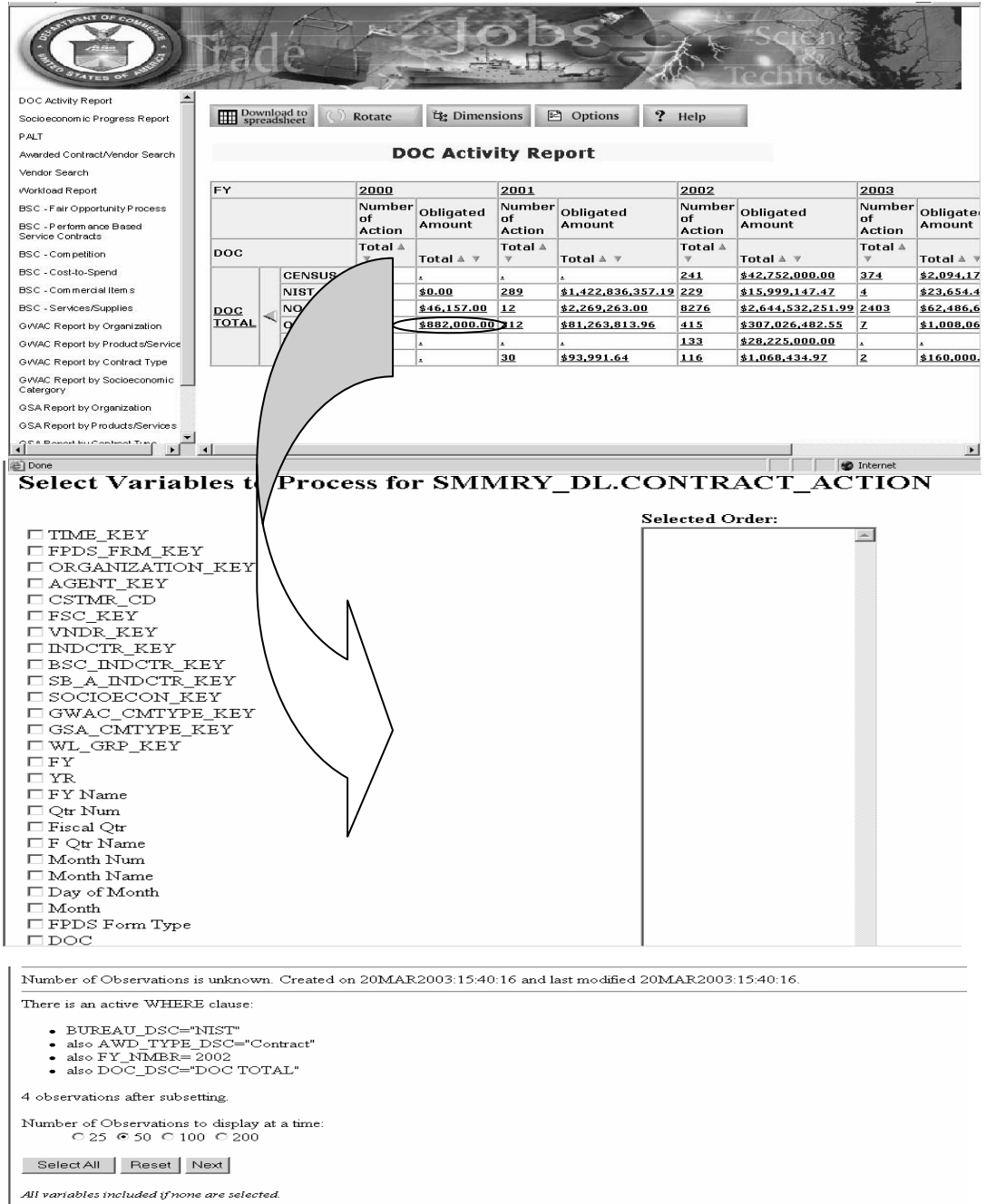
By default, the **Help** button currently points to this URL:

<http://support.sas.com/rnd/web/intrnet/mddbapp/hinttips.html>

on the SAS Web Site. As a part of Phase II of the DOCW program, specific help for DOC will be created with information that is specific to your site.

You can print reports through the browser. Follow the instructions for printing that are appropriate for your browser. If you print a table that is extremely wide, you may not get the results you want. Tables cannot be resized, so when you print a large table, some columns may be truncated.

In order to drill-down into detail data, like individual actions, select the number. The numbers in the table should be hyper-linked, if this data exists in multidimensional database. If the numbers are not hyper-linked, reach-through is not available for the selected report. The drill-down of the individual action will be displayed on a new web page. Select the data elements you want to see from the data set. For instance, contract number, delivery order number, procurement office code, buyer ID, and award date.



The screenshot displays the 'DOC Activity Report' interface. The top navigation bar includes links for 'Download to spreadsheet', 'Rotate', 'Dimensions', 'Options', and 'Help'. The main table shows data for FY 2000, 2001, 2002, and 2003, categorized by DOC (Department of Commerce) and various metrics like Number of Action and Obligated Amount. A large arrow points from the 'DOC TOTAL' row in the table to the 'Select Variables to Process' dialog box.

DOC Activity Report

FY	2000	2001	2002	2003
	Number of Action	Obligated Amount	Number of Action	Obligated Amount
DOC	Total	Total	Total	Total
CENSUS	241	\$42,752,000.00	374	\$2,094,17
NIST	289	\$1,422,836,357.19	4	\$23,654.4
NO	12	\$2,269,263.00	8276	\$2,644,532,251.99
DOC TOTAL	112	\$81,263,813.96	415	\$307,026,482.55
	133	\$28,225,000.00	2	\$1,008,06
	30	\$23,991.64	116	\$1,068,434.97
			2	\$160,000.

Select Variables to Process for SMMRY_DL.CONTRACT_ACTION

Selected Order:

- ☐ TIME_KEY
- ☐ FPDS_FRM_KEY
- ☐ ORGANIZATION_KEY
- ☐ AGENT_KEY
- ☐ CSTMR_CD
- ☐ FSC_KEY
- ☐ VNDR_KEY
- ☐ INDCTR_KEY
- ☐ BSC_INDCTR_KEY
- ☐ SB_A_INDCTR_KEY
- ☐ SOCIOECON_KEY
- ☐ GWAC_CMTYPE_KEY
- ☐ GSA_CMTYPE_KEY
- ☐ WL_GRP_KEY
- ☐ FY
- ☐ YR
- ☐ FY Name
- ☐ Qtr Num
- ☐ Fiscal Qtr
- ☐ F Qtr Name
- ☐ Month Num
- ☐ Month Name
- ☐ Day of Month
- ☐ Month
- ☐ FPDS Form Type
- ☐ DOC

Number of Observations is unknown. Created on 20MAR2003:15:40:16 and last modified 20MAR2003:15:40:16.

There is an active WHERE clause:

- BUREAU_DSC="NIST"
- also AWD_TYPE_DSC="Contract"
- also FY_NMBR=2002
- also DOC_DSC="DOC TOTAL"

4 observations after subsetting.

Number of Observations to display at a time:
☐ 25 ☒ 50 ☐ 100 ☐ 200

All variables included if none are selected.

Click on **Next** button located at the bottom of the page, and the individual action data will be displayed in a table.

DOCW QUICKSTART

Download to Spreadsheet

Records 1-4 of 4

DOC	Bureau	Site	Office	Buyer Agent	Contract Number	Obligated Amount
DOC TOTAL	NIST	NIST	Contracting Office	HOUSER, AUDREY	SB134102C0068	\$80,000.00
DOC TOTAL	NIST	NIST	Contracting Office	HOUSER, AUDREY	SB134102C0004	\$864,000.00
DOC TOTAL	NIST	NIST	Contracting Office	FANGMAN, CATHERINE	SB134102C0004	\$870,000.00
DOC TOTAL	NIST	NIST	Contracting Office	FANGMAN, CATHERINE	SB134101C0025	\$51,000.00

Note the “Download to Spreadsheet” button is also available on the detail level report.

3.3 Socio-Economic Progress Against Goals 279/281 as submitted

The Socio-Economic Report displays performance against socio-economic goals. Each Fiscal Year, the U.S. Small Business Administration (SBA) defines the Socio-Economic categories and the Socio-Economic Goals in their website <http://www.sbaonline.sba.gov/GC/goals/>.

This report will include the socioeconomic status, such as Small Business, Small Disadvantaged Business, 8(a) Program, Women-owned Business, Hubzone Business, and Service Disabled Veteran, the number of actions FYTD, the total dollar amount FYTD and the Percentage of the DOC Goal that is met. It would apply to all Commerce agencies and bureaus.

The following business rules are used to determine the following SBA Socio-Economic Categories: -

- Prime Contracts
 - For the SF-279, prime contracts are all the SF-279s minus the following exclusions:
 - Foreign military sales (Item 18 =Y)
 - Contracts awarded and performed outside U.S. (Item 17B, Foreign Country = blank)
 - Mandatory sources, i.e., JWOD (Item 30, Type of Contractor = D) and UNICOR awards (Item 16, DUNS Number = 626627459).
 - For the SF-281, prime contracts are all the SF-281s (Sum of 4 quarterly submissions from Line 8 column f -- Total Dollars) minus the following exclusions:
 - Line 2 column f (Contracts for Foreign Governments)
 - Line 8 column d (Outside the US)
- Small Business
 - For the SF-279, small business is identified by Block 30 – Type of Contractor = A, B.
 - For the SF-281, small business is identified by Line 8 column b (Dollars to Small Business)
- 8(a) Program
 - For the SF-279, 8(a) Program is identified by Block 33B – Small Disadvantaged Business Program = A, B.
 - For the SF-281, 8(a) Program is identified by Line 15 (8(a) Contract Awards)

DOCW QUICKSTART

- **Small Disadvantaged Business**
 - For the SF-279, Small Disadvantaged Business is identified by Block 30 – Type of Contractor = A minus 8(a).
 - For the SF-281, Small Disadvantaged Business is identified by Line 17 (Small Disadvantaged Business Concerns) minus those dollars from Line 15 (8(a) Contract Awards).
- **Women-Owned Small Business**
 - For the SF-279, Women-Owned Small Business is identified by Block 30 – Type of Contractor = A, B and Block 31 – Yes.
 - For the SF-281, Women-Owned Small Business is identified by Line 21 (Women-Owned Small Business Concerns).
- **Hubzone Small Business Concerns**
 - For the SF-279, Hubzone Small Business Concerns is identified by Block 32 – HUBZone Small Business Concern = Yes.
 - For the SF-281, Hubzone Small Business Concerns is identified by Line 20 (HUBZone Small Business Concerns).
- **Service-Disabled Veteran-Owned Small Business Concerns**
 - For the SF-279, Service Disabled Veteran is identified by Block 40 – A.
 - For the SF-281, Service Disabled Veteran is identified by Line 23 (Service Disabled Veteran-Owned Small Business).
- **JWOD Nonprofit Agency**
 - For SF-279, JWOD Nonprofit Agency is identified by Block 30 – Type of Contractor = D
 - For SF-281, JWOD Nonprofit Agency is identified by Line 22(JWOD Nonprofit Agency).

The SBA socio-economic categories are not mutually exclusive, i.e., a contract can fall in more than one category.

3.3.1 Report Data Elements

Organization, Socio-Economic Categories, Fiscal Year, Socio-Economic Goals, Current Status, Dollar obligation amount

3.3.2 Report Parameters

There are no report parameters.

3.3.3 Report Filters

Organization, Time, Socio-Economic Categories, FPDS Form Type, GSA/no GSA, State (maybe in later Phase), Congressional district (maybe in later Phase)

3.3.4 Report Hierarchy

Organization hierarchy, Time hierarchy,

3.3.5 Report Snapshot

DOC Activity Report

Socioeconomic Progress Report

PALT

Awarded Contract/Vendor Search

Vendor Search

Workload Report

BSC - Fair Opportunity Process

BSC - Performance Based
Service Contracts

BSC - Competition

BSC - Cost-to-Spend

BSC - Commercial Items

BSC - Services/Supplies

GWAC Report by Organization

GWAC Report by Products/Service

GWAC Report by Contract Type

GWAC Report by Socioeconomic
Category

GSA Report by Organization

GSA Report by Products/Services

Socioeconomic Progress Report

FY		2000									
		Prime Contract Goal (SBA)	Prime Contract (SBA) (Action)	Prime Contract (SBA) (Dollar)	Small Business Goal (SBA)	Small Business (SBA) (Action)	Small Business (SBA) (Curr St)	Small Business (SBA) (Dollar)	8(a) Program Goal (SBA)	8(a) Pro (SE) (Ac)	
DOC		Maximum ▲ ▼	Total ▲ ▼	Total ▲ ▼	Maximum ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Maximum ▲ ▼	Total ▲ ▼	
DOC TOTAL ▲	CENSUS	1	1	1	1	1	1	1	1	1	
	NIST	1	3	\$0.00	0.400000	2	1	\$0.00	0.120000	0	
	NOAA	1	1	\$46,157.00	0.400000	1	100.00	\$46,157.00	0.120000	0	
	OS	1	5	\$882,000.00	0.400000	1	38.89	\$343,000.00	0.120000	0	
	PTO	1	1	1	1	1	1	1	1	1	
	UNKNOWN	1	1	1	1	1	1	1	1	1	

Goal	The goal defined for that socio-economic category in the specific fiscal year.
Number of Actions	The current number of actions that are awarded to that socio-economic category in the specific fiscal year.
Current Status	Percentages are calculated based on the dollars awarded to (the specific category) “small business” divided by the total procurement dollars awarded.
Dollars	The total dollar amount that is awarded to that socio-economic category in the specific fiscal year.

The drill-down into individual actions displays data elements including the contract number, delivery order number, procurement office code, buyer ID, award date, end date, vendor, and the award/modification obligation. The drill-down of the detailed action will be displayed on a new web page.

3.4 Procurement Action Lead Time – PALT

The Procurement Action Lead Time (PALT) report shows the time taken to work on a contract starting from the contract submission date to the contract execution. Managers use the PALT report to track the duration of a procurement action. The PALT report is based on the awarded SF-279/SF-281 contract actions. This report lists the number of actions, PALT time and their totals by Award type for each agency. The report is capable of drilling down starting at DOC level to the bureau, site, office to the individual action, depending on the user's access rights. Drilling across fields let you view the report in fiscal year, quarter, month, and day dimension.

3.4.1 Report Data Elements

Award date, Award PIIN Number, Lead time, the Purchase Request number, the Vendor ID, the Buyer, the FSC code, the Status of the Procurement and the Award amount.

3.4.2 Report Parameters

There are no report parameters.

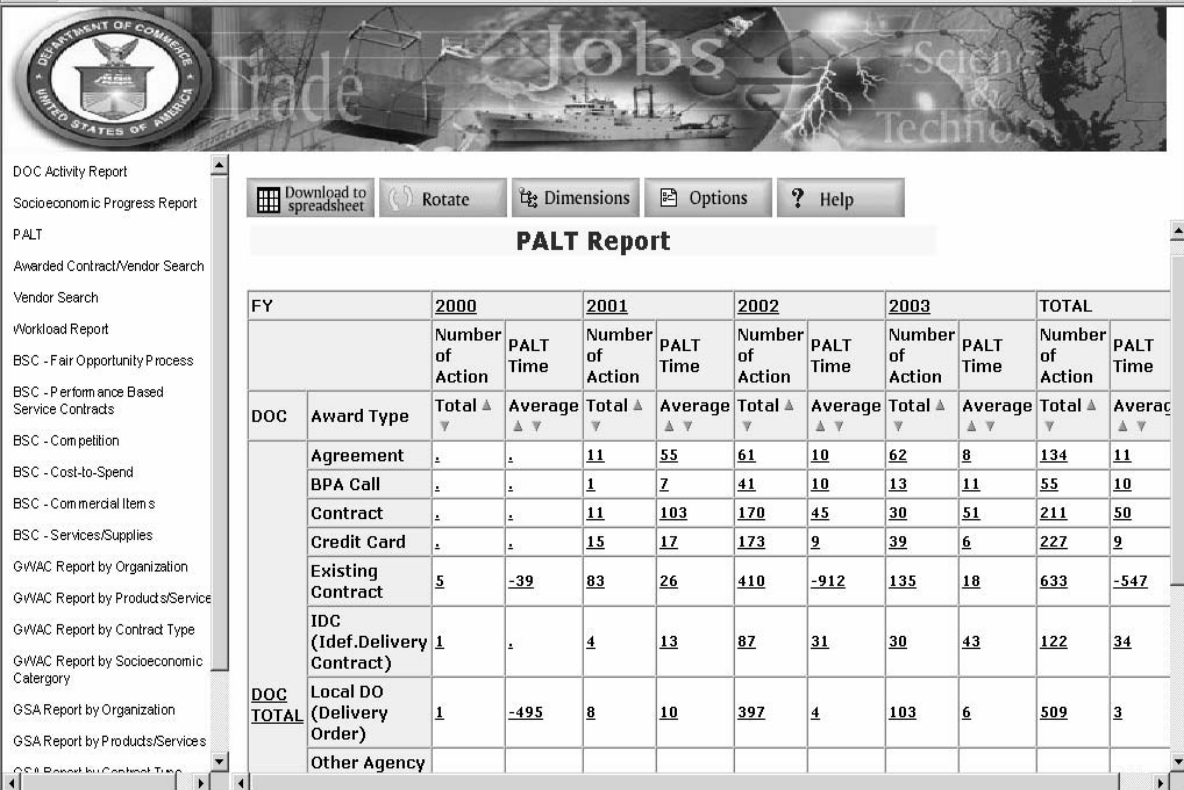
3.4.3 Report Filters

Organization, Time

3.4.4 Report Hierarchy

Organization hierarchy, Time hierarchy

3.4.5 Report Snapshot



The screenshot shows the DOCW QUICKSTART interface. At the top is a banner with the Department of Commerce seal and the words 'Trade', 'Jobs', 'Science', and 'Technology'. Below the banner is a sidebar with a list of reports: DOC Activity Report, Socioeconomic Progress Report, PALT, Awarded Contract/Vendor Search, Vendor Search, Workload Report, BSC - Fair Opportunity Process, BSC - Performance Based Service Contracts, BSC - Competition, BSC - Cost-to-Spend, BSC - Commercial Items, BSC - Services/Supplies, GWAC Report by Organization, GWAC Report by Products/Service, GWAC Report by Contract Type, GWAC Report by Socioeconomic Category, GSA Report by Organization, GSA Report by Products/Services, and GSA Report by Contract Type. The main area displays the 'PALT Report' for FY 2000-2003. The report includes a table with columns for FY, Award Type, Number of Action, PALT Time, and TOTAL. The table data is as follows:

FY		2000		2001		2002		2003		TOTAL	
		Number of Action	PALT Time	Number of Action	PALT Time	Number of Action	PALT Time	Number of Action	PALT Time	Number of Action	PALT Time
DOC	Award Type	Total ▲ ▼	Average ▲ ▼	Total ▲ ▼	Average ▲ ▼	Total ▲ ▼	Average ▲ ▼	Total ▲ ▼	Average ▲ ▼	Total ▲ ▼	Average ▲ ▼
	Agreement	1	1	11	55	61	10	62	8	134	11
	BPA Call	1	1	1	7	41	10	13	11	55	10
	Contract	1	1	11	103	170	45	30	51	211	50
	Credit Card	1	1	15	17	173	9	39	6	227	9
	Existing Contract	5	-39	83	26	410	-912	135	18	633	-547
	IDC (Idef.Delivery Contract)	1	1	4	13	87	31	30	43	122	34
DOC TOTAL	Local DO (Delivery Order)	1	-495	8	10	397	4	103	6	509	3
	Other Agency										

Award Type Type of award

Number of Action Number of awarded actions

Avg. PALT The average PALT Time is calculated from the purchase request start date to the action signed date.

Total Number of Action / Average PALT Time

A further drill-down of the average PALT of the buyer will retrieve the individual contract actions that are consolidated to obtain the average PALT. It includes Buyer name, Award PIIN Number, Delivery order number, Modification number, Purchase Request Number, Purchase Request start date, Solicitation start date, Award date, Signed date, Suspense time, lead time, Vendor ID, Buyer, FSC code, Procurement Status, Award amount.

3.5 Awarded Contract/Vendor Search

This report is based on the SF-279 and SF-281 data. By using this search wizard you can find awarded contracts based on Vendor Name, FSC Code, SIC/NAICS Code, Contract Number, and Fiscal Year. All Data Warehouse account holders can use this search wizard to find awarded contracts or vendors that have been awarded a contract.

3.5.1 Report Data Elements

Award PIIN, Award Delivery Order Number, Modification Number, Buyer Name, Buyer Phone Number, Vendor Name, Vendor Address, Vendor City, Vendor State, Vendor Point-of-Contact, Vendor POC Telephone Number, Supply Code, Service Code, Award Amount.

3.5.2 Report Parameters

Vendor Name, FSC Code, SIC/NAICS Code, Contract Number, Fiscal Year.

3.5.3 Report Filters

This report is just a list of contract information. There are no filters for this report.

3.5.4 Report Hierarchy

This report is just a list of contract information. There are no hierarchies for this report.

3.5.5 Report Snapshot

The screenshot displays the 'Awarded Contract/Vendor Search' web application. The interface includes a header with the Department of Commerce logo and a navigation sidebar on the left. The main content area contains search fields for Vendor, FSC Code, SIC/NAICS Code, Contract Number, and Fiscal Year, along with a 'Run Search' button.

Navigation Sidebar:

- DOC Activity Report
- Socioeconomic Progress Report
- PALT
- Awarded Contract/Vendor Search
- Vendor Search
- Workload Report
- BSC - Fair Opportunity Process
- BSC - Performance Based Service Contracts
- BSC - Competition
- BSC - Cost-to-Spend
- BSC - Commercial Items
- BSC - Services/Supplies
- GWAC Report by Organization
- GWAC Report by Products/Service
- GWAC Report by Contract Type
- GWAC Report by Socioeconomic Category
- GSA Report by Organization
- GSA Report by Products/Services

Search Fields:

- Vendor:** (AUDREY) DIANNE KOPEC, 1 DIGITAL PLAZA, 1100 WAYNE AVENUE ASSOCIATES, 12Planet Inc, 2B TECHNOLOGIES INC
- FSC Code:** 1095 - MISC WEAPONS, 1377 - CARTRIDGE & PROPELLANT DEVICES, 1680 - MISCL AIRCRAFT ACCESSORIES COMPS, 1904 - SUBMARINES, 1910 - TRANSPORT VESSELS-PASSENGER & TROOP
- SIC/NAICS Code:** 0111 - Wheat, 0711 - Soil Preparation Services, 0919 - Miscellaneous Marine Products, 111130 - DRY PEA & BEAN FARMING, 111160 - RICE FARMING
- Contract Number:** [Empty field]
- Fiscal Year:** [Dropdown menu]

Run Search

Upon running the report, the list of vendor matching the search parameters will be retrieved. This would be displayed in the following report snapshot.

Awarded Contract Search Results									
Award PIIN	Award Delivery Order #	Mod Number	Buyer Name	Buyer Phone Number	Vendor Name	Vendor Address	Vendor City	Vendor State	Vendor POC
50SAAA.500032	105	0011	UNKNOWN	UNKNOWN	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin
50SAAA.500032	107	0013	Andrew Atkinson	301-258-4505 x429	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin
50SAAA.500032	107	0009	Andrew Atkinson	301-258-4505 x429	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin
50SAAA.500032	109	0015	UNKNOWN	UNKNOWN	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin
50SAAA.500032	104	0011	UNKNOWN	UNKNOWN	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin
50SAAA.500032	109	0013	Joel L. Perfroth	301-258-4505 x258	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin
50SAAA.500032	097	0034	UNKNOWN	UNKNOWN	ACCENTURE LLP	11951 FREEDOM DRIVE	RESTON VA		Todd Wilkin

3.6 Vendor Search

This report is a search wizard to find vendors based on Vendor name, TIN, DUNS, FSC Code, City, State, Zip Code or Socio-Economic category. This includes vendors who may not have been awarded contracts.

3.6.1 Report Data Elements

Vendor Name, Vendor Point-of-Contact, Vendor Phone Number, Vendor Address, Vendor City, Vendor State, FSC Code, Socioeconomic Category.

3.6.2 Report Parameters

Vendor Name, Vendor TIN, Vendor DUNS, City, State, FSC Code, Zip Code, Socioeconomic Category.

3.6.3 Report Filters

This report is just a list of contract information. There are no filters for this report.

3.6.4 Report Hierarchy

This report is just a list of contract information. There are no hierarchies for this report.

3.6.5 Report Snapshots

Vendor Search

Vendor:

Vendor TIN:

Vendor DUNS:

City:

State:

FSC Code:

Zip Code:

Socioeconomic Category:

This request took 2.58 seconds of real time (v8.2 build 1391).



DOCW QUICKSTART interface showing Vendor Search Results. The interface includes a sidebar with navigation links and a main table of vendor information.

Vendor Search Results

Vendor Name	Vendor POC	Vendor Phone Number	Vendor Address	Vendor City
A CLEAR COPY	DAN	303 440-8000	4625 N. BROADWAY	BOULDER
A&T MARKETING INC.	AMY GHARBAWI	888-215-7100	10329 BRECONSHIRE ROAD	ELLIOTT CITY
A. DAIGGER & CO, INC.	DAIGGER@DAIGGER.COM	847-478-9000	675 HEATHROW DRIVE	LINCOLNSHIRE
A. DAIGGER & CO, INC.	KEITH KOHOUT	847-478-9000	620 LAKEVIEW PARKWAY	VERNON HILLS
A. DAIGGER & CO, INC.	DAIGGER@DAIGGER.COM	847-478-9000	620 LAKEVIEW PARKWAY	VERNON HILLS
A. DAIGGER & CO, INC.	KEITH KOHOUT	847-478-9000	620 LAKEVIEW PARKWAY	VERNON HILLS
A. W. PAINE CONSTRUCTION CORP.	RICHARD PAINE	781 837 2605	475 SCHOOL STREET	MARSHFIELD
A.D. MACKAY	CUSTOMER SERVICE	203-655-7401	P.O. BOX 1612	DARIEN
A.J. KLEIN INC		716-827-5908	1567 CLINTON ST	BUFFALO
ACE FASTENER COMPANY	HARVEY GOODWIN	856-964-1160	2 S 17TH STREET	CAMDEN
ACER/AWT SERVICES INC	KAREN ASHTON	740-347-4272	PO BOX 1201	ATHENS
				MONT LAKE

3.7 Workload Report

This report is a high-level categorization of all DOC procurement actions into different types, such as GSA, Modifications, New Awards, Not Applicable, Other Federal Schedules and Simplified Acquisitions by bureaus, and procurement office. The Commerce Acquisition Performance, Policy, and Support staff of the Office of Acquisition Management primarily use the report.

The following business rules are used to determine the following classifications:

- New Awards
 - For the SF-279, new awards are indicated in Block 9 – kind of Contract Action by codes A, B, C, E, and F.
 - For the SF-281, new awards are obtained from the awards table and are not existing awards, i.e., Status <> 'E' and are marked as Purchase Request Type = 'S'.
 - All the above-determined new awards minus simplified acquisition, GSA, and Other Federal Schedule are used in the report.

DOCW QUICKSTART

- **Modifications**
 - For the SF-279, modifications are indicated in Block 9 – kind of Contract Action by code H.
 - For the SF-281, modifications are obtained from the modifications table.
 - All the above-determined modifications minus simplified acquisition, GSA, and Other Federal Schedule are used in the report.
- **Simplified Acquisitions**
 - For the SF-279, simplified acquisitions are indicated in Block 9 – kind of Contract Action by code D.
 - For the SF-281, simplified acquisitions are indicated in Purchases using Simplified Acquisition Procedures by code 3.
 - All the above-determined simplified acquisition Minus GSA Schedule and Other Federal Schedule are used in the report.
- **Other Federal Schedules**
 - For the SF-279, new other federal schedules awards are indicated in Block 9 – kind of Contract Action by code L -- Multiple Award Contract (MAC).
 - For the SF-281, new other federal schedules awards are indicated in Delivery Orders – Other Federal Schedules code 5.
- **GSA**
 - For the SF-279, GSA awards are indicated in Block 9 – kind of Contract Action by code G.
 - For the SF-281, GSA awards are indicated in Delivery Orders – GSA Federal Schedules by code 4.

3.7.1 Report Data Elements

Agent, Procurement Office, Number of Action, Obligated Amount, Purchase Orders, Modifications, Delivery orders.

3.7.2 Report Parameters

There are no report parameters.

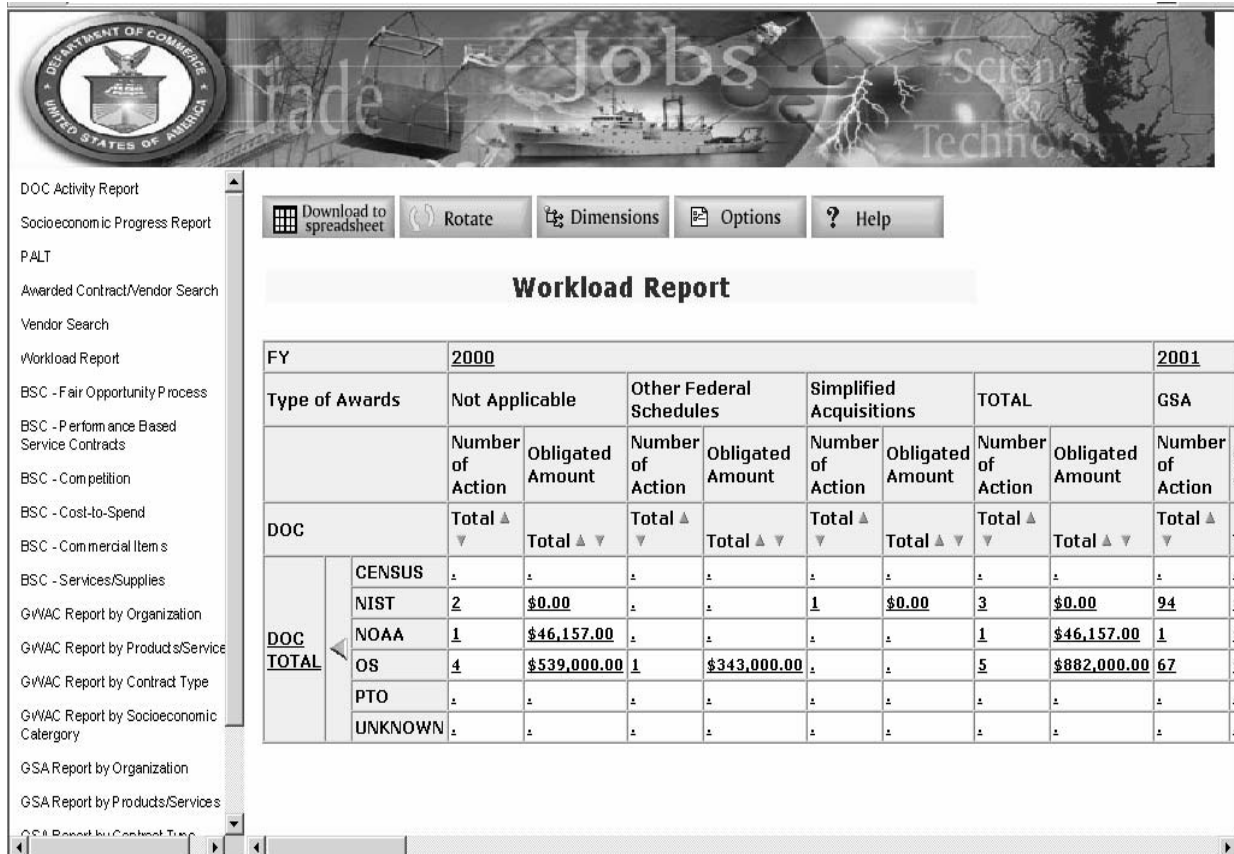
3.7.3 Report Filters

Organization, Time, Type of Awards.

3.7.4 Report Hierarchy

Workload Organization hierarchy, Time hierarchy, Workload Award Classification.

3.7.5 Report Snapshot



3.8 Balanced Scorecard Report

There are multiple reports that are produced to meet the DOC Balanced Scorecard needs. They are:

- Fair Opportunity Process – only SF-279 actions

The objective of this report is to fulfill public policy objectives to make maximum use of the Competitive and Fair Opportunity procedures to obtain the best value and promote fairness. This report measures the percentage of contract dollars and action for MAC orders over \$25K using the Fair Opportunity Procedures (FOP).

- Performance Based Service Contracts (PBSC) – only SF-279 actions

The objective of this report is acquisition excellence and effective use of alternative procurement. Increasing the use of PBSCs aids in acquiring the

DOCW QUICKSTART

best value services. This report measures the percentage of total eligible service contracting dollars and actions obligated for PBSC.

- **Competition**

The objective of this report is to fulfill public policy objectives to make maximum use of the Competitive and Fair Opportunity procedures to obtain the best value and promote fairness. This report measures the percentage of competitive procurement of total procurements and the percentage of competitive actions of all actions. It also measures the percentage of competitive procurement of total procurements and the percentage of competitive actions, including follow-on actions, less the actions not available for competition.

- **Cost-To-Spend**

The objective of this report is to minimize administrative costs. This report measures the Cost to Spend Ratio.

- **Commercial Items – only SF-279 actions**

The objective of this report is acquisition excellence and effective use of alternate procurement for Commercial Items. This report measures the percentage of total dollars and actions obligated for commercial items over \$25K.

- **Services / Supplies**

This report measures the total number of actions and obligated amount and the percentage of total actions and amount for all DOC procurement actions based on Service Supply Types: A&E Services (C), Construction (38), Construction (56), Construction (Y), IT Equipment (70), IT Services (D), Other Services, Other Supplies, R&D (A) Services, Real Property (Z), Unknown.

3.8.1 Report Data Elements

Number of Actions, Dollar amount, Fair Opportunity Process Indicator, PBSC Indicator, Competition level, FPDS Form Type, Dollar Amount Spent of Commercial items, Service / Supply Types.

3.8.2 Report Parameters

There are no report parameters.

3.8.3 Report Filters

Organization, Time

3.8.4 Report Hierarchy

Time hierarchy, Organization hierarchy

3.8.5 Report Snapshots

DOC Activity Report
Socioeconomic Progress Report
PALT
Awarded Contract/Vendor Search
Vendor Search
Workload Report
BSC - Fair Opportunity Process
BSC - Performance Based Service Contracts
BSC - Competition
BSC - Cost-to-Spend
BSC - Commercial Items
BSC - Services/Supplies
GWAC Report by Organization
GWAC Report by Products/Service
GWAC Report by Contract Type
GWAC Report by Socioeconomic Category
GSA Report by Organization
GSA Report by Products/Services
GSA Report by Contract Type

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BSC - Fair Opportunity Process

FY		2000						2001			
		MACFO A-E (Action)	MACFO A-E (Dollar)	MACFO A (Action)	MACFO A (Dollar)	% MAC Actions Using FOP	% MAC Dollars Using FOP	MACFO A-E (Action)	MACFO A-E (Dollar)	MACFO A (Action)	MACFO A (Dollar)
DOC	Total	1	1	1	1	1	1	1	1	1	1
DOC TOTAL	CENSUS	1	1	1	1	1	1	1	1	1	1
	NIST	0	\$0.00	0	\$0.00	1	1	1	\$6,000.00	1	\$6,000.00
	NOAA	0	\$0.00	0	\$0.00	1	1	0	\$0.00	0	\$0.00
	OS	0	\$0.00	0	\$0.00	1	1	3	\$2,317,000.00	3	\$2,317,000.00
	PTO	1	1	1	1	1	1	1	1	1	1
	UNKNOWN	1	1	1	1	1	1	0	\$0.00	0	\$0.00

MACFO A-E

SF 279 Block 41 – Multiple Award Contract Fair Opportunity

A: Fair Opportunity Process

B: Urgency

C: One/Unique Source

D: Follow on Contract

E: Minimum Guarantee

MACFO A

SF 279 Block 41 – Multiple Award Contract Fair Opportunity

A: Fair Opportunity Process

% MAC Using FOP MACFO A / MACFO A-E

Same for actions and dollars

DOCW QUICKSTART

- DOC Activity Report
- Socioeconomic Progress Report
- PALT
- Awarded Contract/Vendor Search
- Vendor Search
- Workload Report
- BSC - Fair Opportunity Process
- BSC - Performance Based Service Contracts
- BSC - Competition
- BSC - Cost-to-Spend
- BSC - Commercial Items
- BSC - Services/Supplies
- GWAC Report by Organization
- GWAC Report by Products/Service
- GWAC Report by Contract Type
- GWAC Report by Socioeconomic Category
- GSA Report by Organization
- GSA Report by Products/Services
- GSA Report by Contract Type

- Download to spreadsheet
- Rotate
- Dimensions
- Options
- Help

BSC - Performance Based Service Contracts

FY		2000				2001				2002			
		PBSC (BSC) (Action)	PBSC (BSC) (Dollar)	% PBSC Actions	% PBSC Dollars	PBSC (BSC) (Action)	PBSC (BSC) (Dollar)	% PBSC Actions	% PBSC Dollars	PBSC (BSC) (Action)	PBSC (BSC) (Dollar)		
DOC		Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼		
DOC TOTAL	CENSUS	1	1	1	1	1	1	1	1	54	\$8,771		
	NIST	0	\$0.00	0.00	1	3	\$146,000.00	5.36	0.01	4	\$168,000.00		
	NOAA	0	\$0.00	1	1	1	\$0.00	33.33	0.00	256	\$314,000.00		
	OS	2	\$350,000.00	50.00	64.94	33	\$9,075,000.00	42.31	11.70	133	\$288,000.00		
	PTO	1	1	1	1	1	1	1	1	1	\$250,000.00		
	UNKNOWN	1	1	1	1	0	\$0.00	1	1	2	\$129,000.00		

Eligible Pool

All product service code that begins with an alphabet indicating it is a service Minus Product service code that begins with a 'C' or 'SI'

PBSC

Search in the eligible pool:

SF 279 Block 20 – Performance-based service contracting (PBSC)

Y: Yes

% PBSC Actions

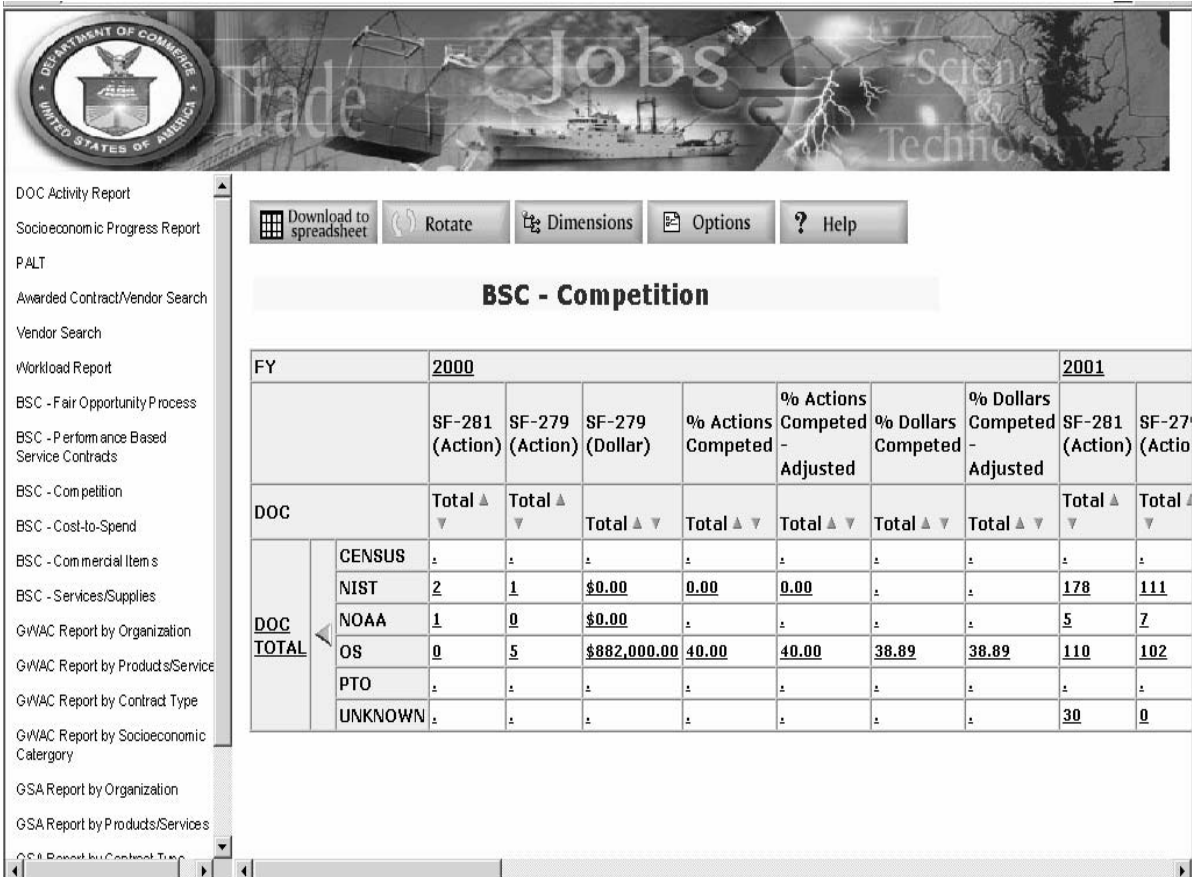
% of total eligible service contract actions for PBSC

PBSC Actions / Eligible Pool Actions

% PBSC Dollars

% of total eligible service contracting dollars obligated for PBSC.
(Divide the total dollars for contracts and orders coded PBSC in the FPDS by the total contracts and orders eligible for PBSC as defined in the FPDS manual)

PBSC Dollars / Eligible Pool Dollars



The screenshot shows the DOCW QUICKSTART application interface. At the top is a banner with the Department of Commerce seal and the words 'Trade', 'Jobs', and 'Science & Technology'. Below the banner is a sidebar menu with various report categories. The main content area displays a table titled 'BSC - Competition' for the year 2000. The table has columns for SF-281 (Action), SF-279 (Action), SF-279 (Dollar), % Actions Competed, % Actions Competed - Adjusted, % Dollars Competed, % Dollars Competed - Adjusted, SF-281 (Action), and SF-279 (Action). The rows are categorized by DOC (Department of Commerce) and include sub-categories like CENSUS, NIST, NOAA, OS, PTO, and UNKNOWN. The 'DOC TOTAL' row shows a total of 110 SF-281 actions and 102 SF-279 actions.

FY		2000							2001	
		SF-281 (Action)	SF-279 (Action)	SF-279 (Dollar)	% Actions Competed	% Actions Competed - Adjusted	% Dollars Competed	% Dollars Competed - Adjusted	SF-281 (Action)	SF-279 (Action)
DOC		Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC TOTAL	CENSUS	±	±	±	±	±	±	±	±	±
	NIST	2	1	\$0.00	0.00	0.00	±	±	178	111
	NOAA	1	0	\$0.00	±	±	±	±	5	7
	OS	0	5	\$882,000.00	40.00	40.00	38.89	38.89	110	102
	PTO	±	±	±	±	±	±	±	±	±
	UNKNOWN	±	±	±	±	±	±	±	30	0

Under \$25K Dollars Number of SF-281 actions

Over \$25K Dollars Number of SF-279 actions

Total Dollars Total dollars of SF-279 actions

Competition SF 279 Block 29 – Extent Competed

A: Competed Action

Adjusted Competition SF 279 Block 29 – Extent Competed

A: Competed Action

C: Follow-on to Contract Action

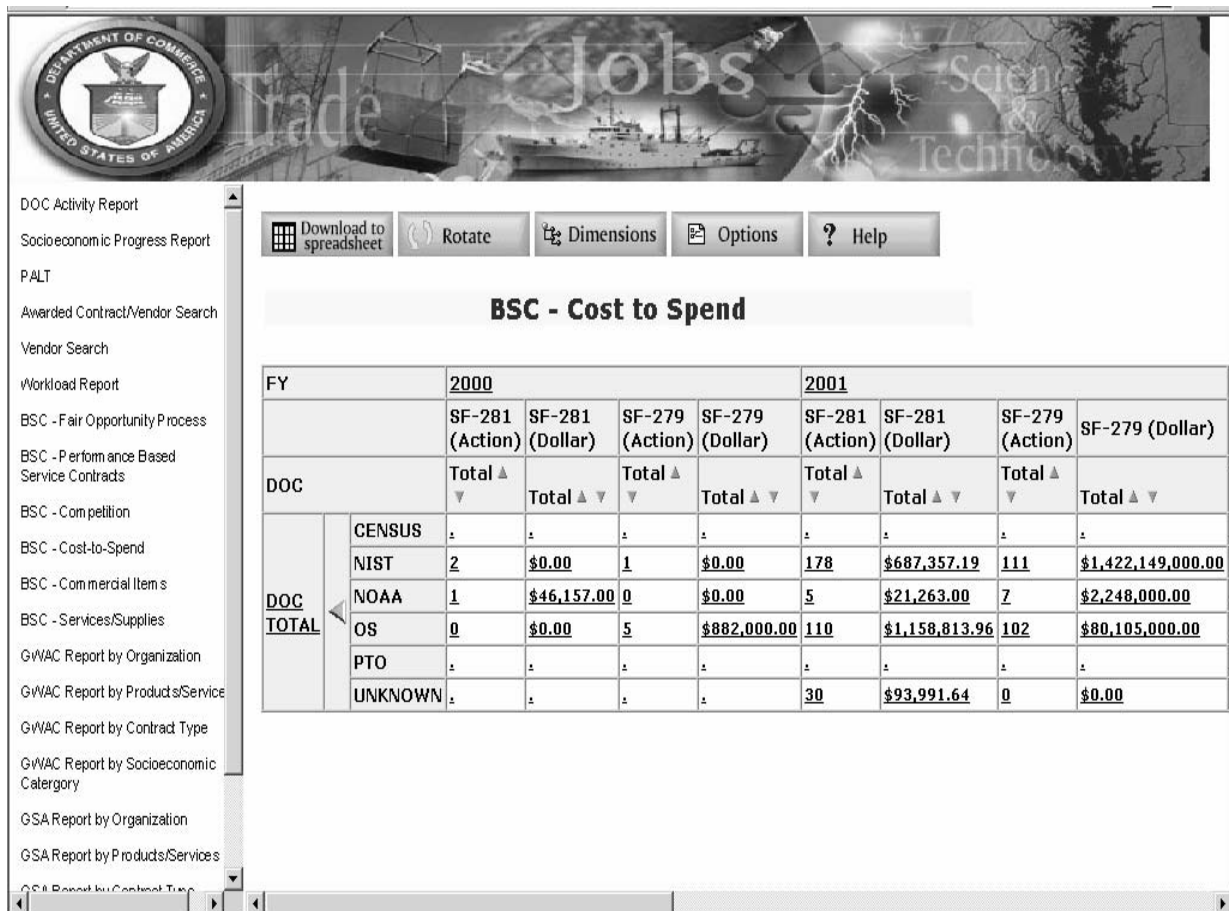
% Competed % contract dollars over \$25,000 that are competed

Competition / Total 279

% Competed – Adjusted % contract dollars over \$25,000 that are competed and follow-on

Adjusted Competition / Total 279

DOCW QUICKSTART



The interface displays a sidebar on the left with various report categories. The main content area shows a table titled "BSC - Cost to Spend" comparing data for FY 2000 and FY 2001 across different categories and actions.

Navigation Links (Left Sidebar):

- DOC Activity Report
- Socioeconomic Progress Report
- PALT
- Awarded Contract/Vendor Search
- Vendor Search
- Workload Report
- BSC - Fair Opportunity Process
- BSC - Performance Based Service Contracts
- BSC - Competition
- BSC - Cost-to-Spend
- BSC - Commercial Items
- BSC - Services/Supplies
- GWAC Report by Organization
- GWAC Report by Products/Service
- GWAC Report by Contract Type
- GWAC Report by Socioeconomic Category
- GSA Report by Organization
- GSA Report by Products/Services
- GSA Report by Contract Type

Table: BSC - Cost to Spend

FY		2000				2001			
		SF-281 (Action)	SF-281 (Dollar)	SF-279 (Action)	SF-279 (Dollar)	SF-281 (Action)	SF-281 (Dollar)	SF-279 (Action)	SF-279 (Dollar)
DOC		Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC TOTAL	CENSUS	2		2		2		2	
	NIST	2	\$0.00	1	\$0.00	178	\$687,357.19	111	\$1,422,149,000.00
	NOAA	1	\$46,157.00	0	\$0.00	5	\$21,263.00	7	\$2,248,000.00
	OS	0	\$0.00	5	\$882,000.00	110	\$1,158,813.96	102	\$80,105,000.00
	PTO	2		2		2		2	
	UNKNOWN	2		2		30	\$93,991.64	0	\$0.00

SF 279



SF 279 actions

SF 281

SF 281 actions

Total

SF 279 + SF 281

DOC Activity Report
Socioeconomic Progress Report
PALT
Awarded Contract/Vendor Search
Vendor Search
Workload Report
BSC - Fair Opportunity Process
BSC - Performance Based Service Contracts
BSC - Competition
BSC - Cost-to-Spend
BSC - Commercial Items
BSC - Services/Supplies
GWAC Report by Organization
GWAC Report by Products/Service
GWAC Report by Contract Type
GWAC Report by Socioeconomic Category
GSA Report by Organization
GSA Report by Products/Services
GSA Report by Contract Type

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BSC - Commercial Items

FY		2000		2001		2002		2003	
		% Commercial Items Actions	% Commercial Items Dollars	% Commercial Items Actions	% Commercial Items Dollars	% Commercial Items Actions	% Commercial Items Dollars	% Commercial Items Actions	% Commercial Items Dollars
DOC		Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC TOTAL	CENSUS	2	2	2	2	2.49	0.77	2	2
	NIST	0.00	2	18.02	0.14	48.24	36.47	2	2
	NOAA	2	2	0.00	0.00	19.58	38.32	18.32	2
	OS	0.00	0.00	14.71	3.16	19.27	1.28	0.00	2
	PTO	2	2	2	2	17.29	37.61	2	2
	UNKNOWN	2	2	2	2	16.67	18.22	0.00	2

Commercial Items

SF 279 Block 14 – Commercial item Acquisition Procedures

Y: Yes

Total

Total SF 279 actions.

Dollars

Divide the total dollars spent on commercial items by the total dollars obligated.

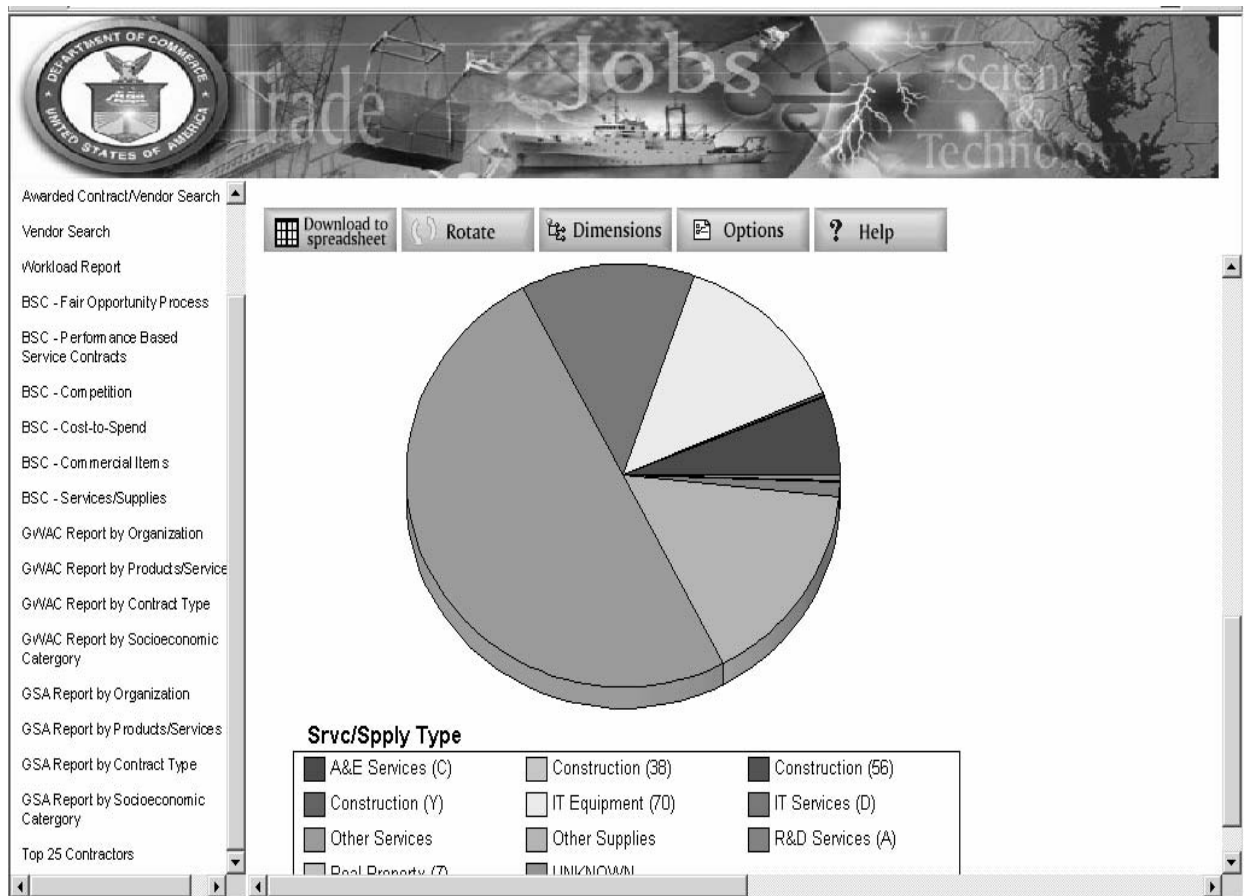
Commercial Items Dollars / Total Dollars

Actions

% of total actions for commercial items (Applies to contracts and POs greater than \$25,000. Divide the total number of actions for commercial items by the total number of actions.)

Commercial Items Actions / Total Actions

DOCW QUICKSTART



3.9 GWACs

The Government Wide Agency Contract Report (GWAC) is a high-level multiple award contract report. The report provides information on Awards, Obligations and Vendors on contracts with Multiple Vendors, Dollar sources and IT contracts. The Commerce Acquisition Performance, Policy, and Support staff of the Office of Acquisition Management primarily use the report.

Only SF-279 actions are used for the GWACs reports. GWACS are identified in Block 9 – Kind of Contract Action (SF-279) by code L – Order Under Multiple Award Contract.

3.9.1 Report Data Elements

Number of Actions, Dollar Amounts, Percentages

3.9.2 Report Parameters

No parameters

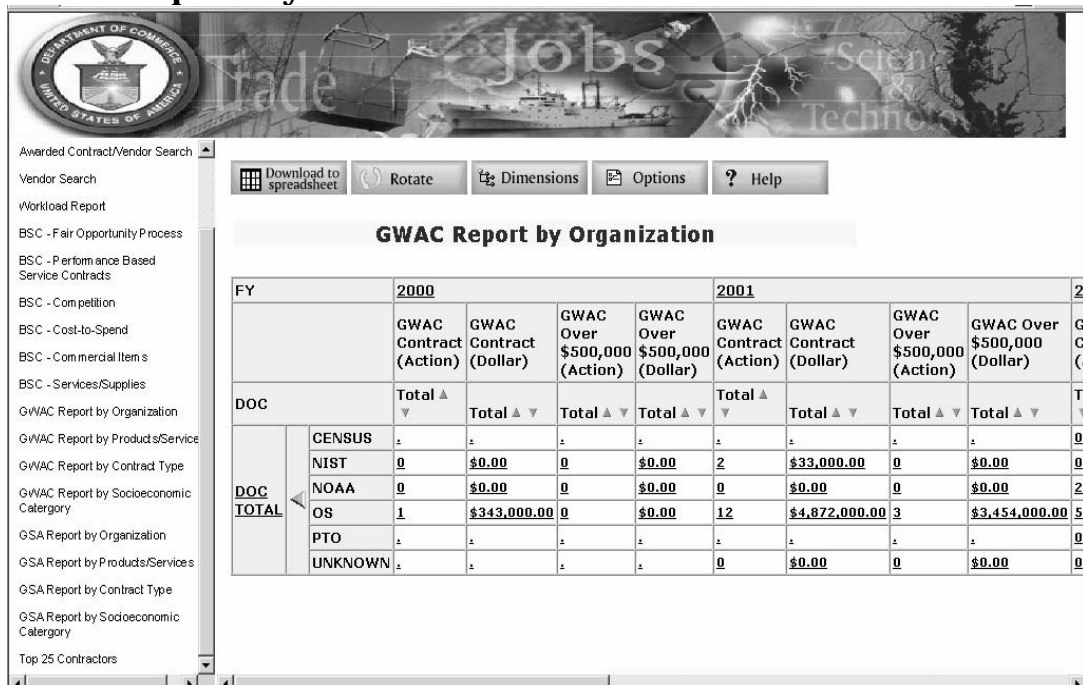
3.9.3 Report Filters

Organization, Time, Service/Product Categories, Socio-Economic Categories, Contract Type, Vendor Type

3.9.4 Report Hierarchy



Organization hierarchy, Time hierarchy, Service/Product Categories, Socio-Economic Categories, Contract Type


3.9.5 Report Layouts





FY		2000				2001				
		GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Over \$500,000 (Action)	GWAC Over \$500,000 (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Over \$500,000 (Action)	GWAC Over \$500,000 (Dollar)	G C (/
DOC		Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Ti ▼
DOC TOTAL	CENSUS	1	1	1	1	1	1	1	1	0
	NIST	0	\$0.00	0	\$0.00	2	\$33,000.00	0	\$0.00	0
	NOAA	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	2
	OS	1	\$343,000.00	0	\$0.00	12	\$4,872,000.00	3	\$3,454,000.00	5
	PTO	1	1	1	1	1	1	1	1	0
	UNKNOWN	1	1	1	1	0	\$0.00	0	\$0.00	0

DOCW QUICKSTART

 									
Download to spreadsheet Rotate Dimensions Options ? Help									
GWAC Report by Products/Services									
FY		2000		2001		2002		2003	
		GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)
DOC	Service/Product	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
	Total Products	1		1	\$27,000.00	13	\$712,000.00	1	\$50,000.00
	Total Services	0	\$0.00	13	\$4,878,000.00	16	\$12,699,000.00	0	\$0.00
	UNKNOWN	1	\$343,000.00	0	\$0.00	0	\$0.00	0	\$0.00

 									
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GWAC Report by Contract Type									
FY		2000		2001		2002		2003	
		GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)	GWAC Contract (Action)	GWAC Contract (Dollar)
DOC	GWAC Contract/Mod Type	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
	Cost	1	\$343,000.00	5	\$2,998,000.00	7	\$1,472,000.00	0	\$0.00
	Firm Fixed Price	0	\$0.00	8	\$1,892,000.00	22	\$11,939,000.00	1	\$50,000.00
	Labor Hours	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Not Applicable	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Time and Materials	0	\$0.00	1	\$15,000.00	0	\$0.00	0	\$0.00

Awarded Contract/Vendor Search

Vendor Search

Workload Report

BSC - Fair Opportunity Process

BSC - Performance Based Service Contracts

BSC - Competition

BSC - Cost-to-Spend

BSC - Commercial Items

BSC - Services/Supplies

GWAC Report by Organization

GWAC Report by Products/Service

GWAC Report by Contract Type

GWAC Report by Socioeconomic Category

GSA Report by Organization

GSA Report by Products/Services

GSA Report by Contract Type

GSA Report by Socioeconomic Category

Top 25 Contractors

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GWAC Report by Socioeconomic Category

FY		2000								
		GWAC Contract (Action)	GWAC Contract (Dollar)	8(a) GWAC Contract (Action)	8(a) GWAC Contract (Dollar)	GWAC Small Contractor (Action)	GWAC Small Contractor (Dollar)	GWAC Large Contractor (Action)	GWAC Large Contractor (Dollar)	Work Order GW Contract (Action)
DOC		Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC TOTAL	CENSUS	1	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0
	NIST	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0
	NOAA	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0
	OS	1	\$343,000.00	0	\$0.00	1	\$343,000.00	0	\$0.00	0
	PTO	1	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0
	UNKNOWN	1	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0

3.10 GSA Report

The GSA report is a high-level report of all DOC orders or modifications under a federal schedule contract. The GSA report is sorted by bureau and procurement office and by customer. It also displays the total procurement actions and dollars per office, the total actions and dollars coded as a federal schedule contract, and the number of actions and dollars over \$500,000 that are coded as a federal schedule contract. The Commerce Acquisition Performance, Policy, and Support staff of the Office of Acquisition Management primarily use the report.

Both SF-279 and SF-281 actions are used for the GSA reports. For SF-279 actions, GSA actions are identified in Block 9 – Kind of Contract Action by code G – Order/Modification Under Federal Schedule Contract. For SF-281 actions, GSA actions are identified in Block 4 – Procurement Method by code 4 – Delivery Orders - GSA Federal Schedules.

3.10.1 Report Data Elements

Number of Actions, Dollar amounts, Percentages

3.10.2 Report Parameters

Fiscal Year

3.10.3 Report Filters


Organization, Time, Service/Product Categories, Socio-Economic Categories, Contract Type, Vendor Type

3.10.4 Report Hierarchy

Organization hierarchy, Time hierarchy, Service/Product Categories, Socio-Economic Categories, Contract Type

3.10.5 Report Layouts

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Trade Jobs Science & Technology

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Workload Report
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BSC - Competition
BSC - Cost-to-Spend
BSC - Commercial Items
BSC - Services/Supplies
GVAAC Report by Organization
GVAAC Report by Products/Services
GVAAC Report by Contract Type
GVAAC Report by Socioeconomic Category
GSA Report by Organization
GSA Report by Products/Services
GSA Report by Contract Type
GSA Report by Socioeconomic Category
Top 25 Contractors


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GSA Report by Organization

FY	2000				2001				2002	
	GSA Contract (Action)	GSA Contract (Dollar)	GSA Over \$500,000 (Action)	GSA Over \$500,000 (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)	GSA Over \$500,000 (Action)	GSA Over \$500,000 (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)
DOC	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC TOTAL	0	\$0.00	0	\$0.00	162	\$56,172,028.57	1	\$51,912,000.00	1823	\$65,316,531.46

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GSA Report by Products/Services
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Top 25 Contractors

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GSA Report by Products/Services

FY		2000		2001		2002		2003	
		GSA Contract (Action)	GSA Contract (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)
DOC	Service/Product	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼
DOC	Total Products	1	1	81	\$2,158,654.12	1099	\$406,207,964.98	167	\$3,697,821.46
DOC	Total Services	0	\$0.00	28	\$53,489,297.82	578	\$229,389,456.46	299	\$7,316,531.46
DOC	UNKNOWN	0	\$0.00	53	\$524,076.63	146	\$1,847,877.70	42	\$480,324.54

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DOCW QUICKSTART

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GWAC Report by Socioeconomic Category
GSA Report by Organization
GSA Report by Products/Services
GSA Report by Contract Type
GSA Report by Socioeconomic Category
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GSA Report by Contract Type

FY		2000		2001		2002		2003	
		GSA Contract (Action)	GSA Contract (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)	GSA Contract (Action)	GSA Contract (Dollar)
DOC	GSA Contract/Mod Type	Total ▲	Total ▲	Total ▲	Total ▲	Total ▲	Total ▲	Total ▲	Total ▲
	Cost	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
	Firm Fixed Price	0	\$0.00	39	\$54,138,000.00	348	\$410,845,000.00	24	\$2,416,544.0
	Labor Hours	1		1	\$37,000.00	9	\$3,535,000.00	0	\$0.00
DOC TOTAL	Not Applicable	0	\$0.00	122	\$1,997,028.57	1463	\$222,225,299.14	482	\$8,678,149.0
	Time and Materials	1		0	\$0.00	3	\$840,000.00	2	\$400,000.00

Done Internet

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DOC Activity Report

Socioeconomic Progress Report

PALT

Awarded Contract/Vendor Search

Vendor Search

Workload Report

BSC - Fair Opportunity Process

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GWAC Report by Organization

GWAC Report by Products/Services

GWAC Report by Contract Type

GWAC Report by Socioeconomic Category


GSA Report by Organization


GSA Report by Products/Services


GSA Report by Contract Type


GSA Report by Socioeconomic Category


Top 25 Contractors

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
 Options

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GSA Report by Socioeconomic Category

FY	2000										
	GSA Contract (Action)	GSA Contract (Dollar)	8(a) GSA Contract (Action)	8(a) GSA Contract (Dollar)	GSA Small Contractor (Action)	GSA Small Contractor (Dollar)	GSA Large Contractor (Action)	GSA Large Contractor (Dollar)	Women-Owned GSA Contract (Action)	Women-Owned GSA Contract (Dollar)	
DOC	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	Total ▲ ▼	
DOC TOTAL	0	\$0.00	0	\$0.00	0	\$343,000.00	0	\$0.00	0	\$0.00	



 Internet

3.11 Top 25 Contractors

This report is a search wizard to find the top 25 contractors in a specified time frame. The Top 25 Contractors report allows you to specify whether to calculate based upon total dollars or number of actions. The search will use Parent TIN if available, if not it will use DUNS number.

3.11.1 Report Data Elements

Contractor Name, Dollar amount, Bureaus

3.11.2 Report Parameters

Date range parameter. Entering a date range provides the resulting report.

3.11.3 Report Filters

This report is just a list of top vendors. There are no filters for this report.

3.11.4 Report Hierarchy

This report is just a list of top vendors. There are no hierarchies for this report.

3.11.5 Report Layouts

The screenshot displays the DOCW Activity Report interface in Microsoft Internet Explorer. The main window shows the 'Date Range for Top 25 Contractors' search wizard. A large blue arrow points from the search wizard to the resulting report table.

Search Wizard Parameters:

- Date Range: From To
- Determined By: ☐ Total Amount Obligated ☐ Total Number of Actions
- Button:

Top 25 Contractors/Vendors Report Table:

Contractor/Vendor	Total Amount of Dollars Obligated
FRANK SOLUTIONS, INC.	\$72,390,000.00
REED TECHNOLOGY	\$27,001,000.00
R.S. INFO	\$7,953,000.00
TECH PLANNING & MGT CORP	\$6,523,000.00
SAIC	\$6,440,812.00
ACCENTURE LLP	\$5,954,719.00
ASHLAND ELECTRIC PRODUCTS INC	\$5,947,300.00
VERIDIAN ENGINEERING INC.	\$5,905,680.00
STG INC	\$5,779,893.00
NORTHROP GRUMMAN INFO TECH	\$4,899,000.00
RG II TECHNOLOGIES	\$4,448,000.00
ITS SERVICES	\$4,299,000.00
QSS GROUP	\$4,200,444.00
IBM CORP.	\$4,192,000.00
COMPUTER SCIENCE CORP.	\$3,641,000.00
JOHNSON CONTROLS	\$3,553,000.00
BMS SOFTWARE INC	\$3,392,843.00
TCDI	\$3,265,000.00
ALPHAPOINTE ASSOCIATION	\$3,249,414.00
VIASAT	\$3,237,000.00
CHM	\$3,126,000.00
T R SYSTEMS DBA TRAWICK ASSOIC	\$2,959,000.00

The interface also shows a sidebar with various report categories and a status bar at the bottom indicating 'Done' and 'Internet'.